

Minutes of the meeting held at the Albany Junior High School
on Tuesday 28th August 2018, at 5.30pm in the Boardroom.

Present: Jeff Stangl (chair), Chris Ward, Stephen Kendall-Jones, Fran Dowson, Lisa Compton (by Mobile phone), Stephen Williams , Cristina Casey, Ian Tagg

Apologies: Trish Ripi,

Board Secretary: Maree Nolan

1. Student Survey results discussion

- Overview and discussion around the recent Student Survey. Once results have been further analysed, they will be uploaded to School Website along with an Action Plan

Consent Agenda

2. Confirmation of Minutes of previous Board Meeting.

- Minutes accepted as a true and accurate record.

3. Correspondence

- Accepted

ACTION:

1. Moved and seconded that the consent agenda, inclusive of items 2-3 be taken as read.

4. Principal report

- Accepted

ACTION:

1. Acknowledgment and thanks from the Board to SKJ for his work and commitment on the recent evening Parent Presentations at Feeder Schools
2. Acknowledgment and thanks from the Board to departed Deputy Principal Andrea Dance, and wishing her every success in her new Principal role

5. Finance & Property report

- Accepted

ACTION:

1. SKJ to speak to Auditor in regard to Depreciation schedule & cyclical maintenance provisions
3. Property work regarding Oakway Drive – Board approval given to proceed with remedial work after comparing & analysing quotes. Conflict of Interest has been recorded by Board and approved to proceed.
4. Boilers – weekly safety check in place

6. Hair Policy discussion

- Discussion held, and unanimous vote agreed for policy to be extended

ACTION:

1. SKJ to update Hair Policy to reflect changes
2. Ian Tagg to invite student along to the next Board meeting to meet the Board

8. Staff Recognition

- Discussion held, and agreed for staff members to be recognised

ACTION: Board Chair to send letter to Staff Members

9. Review of Governance Policy

- AJHS Strategic Workplan – to be uploaded to Dropbox
 - Add to agenda as a standing item to be reviewed each month
- Part 2.19 AJHS Delegations List
 - Discussed and accepted. To be updated and also to now be reviewed Tri Annually [cross referenced with policy no 18.1/18.2/18.3]
 - Noted that Board members are welcome to attend and join discussion at Sub-Committee meetings.

NEXT MEETING: Tuesday 28th September at 5.30pm.

Meeting closed at 7.40pm

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Chair

Jeffrey Stangl

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Date

