

Minutes of the meeting held at the Albany Junior High School
on Tuesday 28th November 2018, at 5.30pm in the Boardroom.

Present: Jeff Stangl (chair), Chris Ward, Stephen Kendall-Jones, Cristina Casey, Lisa Compton, Stephen Williams , Steve James

Apologies: Trish Ripi Ian Tagg

Board Secretary: Maree Nolan

1. Tour of PAC/ digital setup

- Tour and Overview of new Green Room at the back of the PAC. To be officially opened 28th November.

Consent Agenda

2. Confirmation of Minutes of previous Board Meeting.

- Minutes accepted as a true and accurate record.

3. Correspondence

- Accepted

ACTION:

1. Moved and seconded that the consent agenda, inclusive of items 2-3 be taken as read.

4. Principal report

- Accepted

ACTION:

1. Including Discussion on In Zone and Out of Zone enrolment numbers. Add as a future agenda item (March 2019) – discussion and review of Strategy for the next four years for In Zone and Out of zone students

5. Finance & Property report

- Accepted

ACTION:

1. BW to present updated Draft 2019 Budget at the next Board Meeting in February 2019

2. For 2019 review and discuss where there has been non payment of Activity Fees, do changes need to be made to school policy as a result? ie: student exclusion from extra-curricular events for non payment of Activity Fees?
3. Discussion on Fixed Assets Register with Finance Committee recommendations. Board approval given

6. Roadworks Discussion

- Overview and discussion of proposed roadworks starting Dec 2018 and over the next 2 years.

ACTION:

1. Place a HOLD on laying turf on Hockey field due to concerns raised with pending roadworks.

7 Staff Recognition

- Discussion held, one staff member to be recognised for their outstanding effort and over and above contributions
 - Natalie Goslin

9. Review of Governance Policy

- AJHS Strategic Workplan – to include MoE “Every Day matters” reporting (at the end of each term)
 - Policy 3.6 Asset Protection Policy – reviewed and update Point 1 to start with Ensure.

NEXT MEETING: Tuesday 26th November at 5.30pm.

Meeting closed at 8.00pm

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Chair

Jeffrey Stangl

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Date