

Minutes of the meeting held at the Albany Junior High School
on Tuesday 26th September 2017, at 5.30pm in the Boardroom.

Present: Jeff Stangl (Chair), Stephen Kendall-Jones, Chris Ward, Fran Dowson,
Lisa Compton, Ian Tagg,

Apologies: Yas Greenslade

Board Secretary: Maree Nolan

1. Performing Arts presentation

- Overview of Performing Arts achievements this year and curriculum results. The Next music evening will be 22nd November 2017

Consent Agenda

2. Confirmation of Minutes of previous Board Meeting.

- Minutes accepted as a true and accurate record.

3. Correspondence

- Accepted

4. Principal's report

- Accepted.

5. Finance report

- Accepted. Add report to Dropbox

ACTION:

- 1. Moved and seconded that the consent agenda, inclusive of items 2-5 be taken as read.**
- 2. Add DP discussion to next meeting Agenda**

6. Attendance Trend Data report

- Add to agenda for October meeting

7. Student Presentation discussion

- Presentation completed on time and has now been reviewed by Whanau Leader. Scan and add to Dropbox. Send confirmation letter to parents

8. BoT meetings - 2018

- Dates agreed and confirmed for 2018. File updated in Dropbox

7. Review of Governance Policy

- Part 2.9 – Chair’s Role Description Policy
 - Discussed and accepted. Point 1 to be updated. Now to be reviewed Tri Annually
- Item 2.12 – Principals Performance Management Policy
 - Discussed and accepted.
- Item 2.13 – The relationship between the Chair and the Principal Policy
 - Discussed and accepted.

NEXT MEETING: Tuesday 24th October 2017 at 5.00pm.

Meeting closed at 7:30pm

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Chair

Jeffrey Stangl

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Date

ACTIONS

Amended action from Jan meeting	Person Responsible	Date required
2015 finalised audited accounts signed copies and management letter for ratification.	Business Manager	When received from BDO
2016 pre-audited accounts	Business Manager	As soon as finalised
Action from Feb meeting	Person Responsible	Date required
Check with other Junior Highs to see if they would be interested in an NZSTA workshop for combined boards of Junior High Schools.	Board Secretary	23.05.17