



PRE-LOVED UNIFORM CONTRACT

Due to the huge increase of pre-loved uniforms being handed in to sell, it is now necessary to implement guidelines for their acceptance. The following conditions apply:

1. Pricing and Commission Fee

All accepted items are sold on behalf of yourself at set prices & will incur a standard commission fee of 50%.

2. Payment

Payments will be made following sale of the garment/s by way of either credit to your school account or direct credit to your bank account. No cash payments will be made.

3. Rejected Items

Any items that are not accepted for sale must be removed from the shop immediately. Items that are left at the shop unchecked and deemed unsuitable for re-sale will be held for collection for 7 days. Items not collected will be disposed of.

- Only current, unaltered regulation school uniform items in excellent condition will be accepted. Garments subjected to fair wear and tear will not be accepted.
- All items must be **CLEAN**.
- **NO** swimming costumes, shoes, tights, socks and hats will be accepted.
- Garments will be accepted at Management discretion only.

If you are unsure if your garments are in a saleable condition, the shop staff will be happy to advise you.

NO CLOTHING WILL BE ACCEPTED UNLESS HANDED IN WITH A SIGNED TERMS AND CONDITIONS FORM. ACCEPTED GARMENTS WILL BE HELD FOR ONE TERM AFTER WHICH YOU MAY UPLIFT OR DONATE TO THE SCHOOL.

- Please tick ONE box

After one term I wish to donate my uniform.	<input type="checkbox"/>
After one term I wish to uplift my uniform. I understand that if I do not collect my uniform one month from the date of this contract, my uniform will be disposed of.	<input type="checkbox"/>

- Please tick ONE box

I would like my payment to be made to bank account No: Name of Account Holder:	<input type="checkbox"/>
I would like my payment to be credited to my school account.	<input type="checkbox"/>

PLEASE WRITE BANK ACCOUNT NAME AND NUMBER CLEARLY

Signed Date



PRE-LOVED UNIFORM DELIVERY / ACCEPTANCE FORM

Customer Tag / ID Number

The following pre-loved uniforms will be accepted for re-sale at Albany Junior High School. Current uniform styles only. All items must be clean, in first class condition to be accepted for re-sale, and in current demand. **The standard commission fee of 50% is deducted** from the retail price before payment is finalised. Please refer to our **terms and conditions, PTO**, for pre-loved uniforms and **complete and sign both sides of this form.**

Customer Name:	Date:
Address:	Phone Number:
E-Mail Address:	
Child's Name & Year:	
I accept the terms and conditions for the Pre-Loved Uniform Shop (signature):	

ITEM/S	SIZE	QTY	PRICE \$	COMMISSION AMOUNT \$	PAYOUT AMOUNT \$	NO. OF ITEMS SOLD	TOTAL AMOUNT
Boys Shorts							
Boys Shirt							
Girls Blouse							
Girls Skirt Girls Skort							
Jumper – Wool Jumper – Acrylic							
Jacket (standard) Rain/Letterman							
Tracksuit Jacket Tracksuit Pant							
Trousers							
PE Shirt							
PE Shorts							
Netball Dress							
TOTAL:							

OFFICE ONLY

Amount Paid..... Method..... Date Paid.....

Goods Returned/Donated..... Signed by.....