

ALBANY JUNIOR HIGH SCHOOL
BOARD OF TRUSTEES



Minutes of the meeting held

on **Tuesday 19th September 2023, at 6.00pm**

Present: John Rutherford (Chair), Cushla Shepherd, Samantha Ebel-Brown, Farhad Mahdipour, Sabine Brooke, Lisa Compton, Lisa Lumsden (phone) , Dawn Ross, Michael O'Brien (NZSTA)

Apologies: Maree Nolan, Gareth Juddery

Minutes taken by: Samantha Ebel-Brown

18:01 Whakatauki (from John) and Welcome to Michael O'Brien (NZSTA)

18:02 Apologies / Declaration of any conflicts of Interest

- Apologies : Gareth Juddery
- Declaration of conflict of interest: none registered

18:05 Consent Agenda: (Chair)

- Confirmation of minutes 22/08/23;
Action: Motion to accept Consent agenda and previous minutes. All in favour
Action: Motion to accept / give Michael O'Brien Speaking rights. All in favour
- Confirmation of Board Chair Report 01/09/23 – 19/09/23;
Action: Motion to accept Board Chair report. All in favour

18:08 Principal Report

- Cushla has graduated from the Beginning Principal Program. We acknowledged the work Cushla has done over the last two years in bringing the school into a sound financial position as well as the work done on improving culture.
- The PB4L program has launched and will be presented to the board at the October meeting.
- The PTA is now a registered charity.
Action: Motion to accept Principal Report. All in favour

18:50 Finance and Property Report

- Forecast for year end to be sent to MOE.
- 2024 Financial Planning workshop for the board to run after the October 2023 meeting.
- Parent contribution to stay at current levels in 2024, to be reviewed for 2025.
- Remedial work to school building proposed to start in March 2025.
- The Lift project is proposed to start at the end of the current school year.
Action: Motion to accept Finance and Property Reports. All in favour

Thanks to Michael O'Brien for attending – left meeting

19: 01 "In Committee"

19:06 Disciplinary subcommittee

- A subcommittee was set up to include John Rutherford, Lisa Lumsden, Samantha Ebel-Brown and Sabine Brooke

Meeting closed 19.45pm

NEXT MEETING: - Tuesday 24th October, 6.00pm at AJHS



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Presiding Member [John Rutherford]

22/09/23
Date