

ALBANY JUNIOR HIGH SCHOOL
BOARD OF TRUSTEES



Minutes of the meeting held

on **Tuesday 29th June, at 5.58pm**

Present: Lisa Compton (Chair), Sabine Brooke, Fran Dowson, Gareth Juddery,
Lisa Lumsden, John Rutherford, Stuart Tabuteau, Demian Shaver

Apologies: Stephen Kendall-Jones, Trish Ripi

Board Secretary: Maree Nolan

17:58 Welcome & Whakatauki (from Demian Shaver)

18:00 Apologies / Declaration of any conflicts of Interest

- Apologies- Stephen Kendall-Jones, Trish Ripi
- Declaration of conflict of interest – John Rutherford confirmed that his partner works at AJHS

18:00 Consent Agenda: (Chair)

Confirmation of minutes 15/06/21; Correspondence;

Action: Taken as read and approved.

18:05 Principals Report (Demian Shaver)

- Overview and highlights talked to from Principals report. This included an overview summary of the recent Year 6 Experience Days held at AJHS, along with copy of the school flyer going to Feeder schools this week for our Open Evening.
“In Committee”

18:27 Strategic Plan Review

- Initial Strategic plan was submitted to MoE on the 30th March. At the last board meeting Stephen agreed to type up the working of the Strategic plan so far and circulate to the board prior to tonight's meeting. This has not been done as Stephen is now away on medical leave. This discussion was paused until the board has more information. Nothing further has yet been done. A review is to be done of the Strategic Plan.

18:30 Principals farewell

“In Committee”

18:35 Finance and Property report [Stuart Tabuteau]

- Overview and discussion of the Finance Report for May 2021.
- Property report overview given by Stuart.
- Full year Audit – Resolution passed to approve 2020 financial statements, moved and seconded, with all in favour. Lisa Compton to now sign 2020 Annual Report and Audit Documents, to be returned to Business Manager. To be uploaded to AJHS Website.
“In Committee”

18:48 Appointment of New Principal - Process

“In Committee”

Meeting Closed 19:05pm

NEXT MEETING: - Tues 27th July 2021 (Light meeting), 6.00pm at AJHS.

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Chair [Lisa Compton]

30/06/21
Date